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CITY OF HOUSTON

Job Posting

1 ALL PERSONS INTERESTED Applications accepted from:

ENVIRONMENTAL INVESTIGATOR I 2 Job Classification 3 PN# 107243 **Posting Number** 4 **Health & Human Services Department** Department 5 Division 6 **Section**

Environmental Health Bureau of Public Health Engineering 7411 Park Place*

Reporting Location M - F, 8 a.m. - 5 p.m.* Workdays & Hours

*Subject to change

<u>DESCRIPTION OF DUTIES</u>

Performs basic technical inspections and investigative work relative to the detection, analysis and elimination or control of environmental pollutants and contaminants.

CORE FUNCTIONS

- Environmental field investigations and abatement of water pollution.
- Prepares reports detailing findings of field inspections, complaint investigations and enforcement activities.
- Investigates citizen complaints concerning pollution.
- Performs routine inspections of industrial, domestic and private facilities associated with potential pollutants.
- Prepares and executes enforcement actions as needed.

WORKING CONDITIONS 10

The position routinely requires lifting of moderately heavy items, such as typewriters or records boxes (up to 40 pounds) and/or very long periods of walking on rough surfaces on a routine basis.

11 MINIMUM EDUCATIONAL REQUIREMENTS

Requires a Bachelor's degree in Chemistry, Biology, Environmental Health Engineering or a closely related degree.

12 MINIMUM EXPERIENCE REQUIREMENTS

No experience is required.

13 **MINIMUM LICENSE REQUIREMENTS**

Must have a valid Texas Driver's License and comply with the City of Houston's Policy on driving (AP 2-2).

14 **PREFERENCES**

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Willingness to respond to after hour and weekend emergencies.

15 SELECTION/SKILLS TESTS REQUIRED None

16 SAFETY IMPACT POSITION

This position is subject to random drug testing, however if candidate is promoted into this position, he/she must pass an assigned drug test.

17 SALARY INFORMATION **GENERAL FUND POSITION**

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

<u> Salary Range - Pay Grade 14</u>

\$1,069- \$1,131 Biweekly \$27,794 - \$29,406 Annually

OPENING DATE October 26, 2005

CLOSING DATE Open Until Filled

19 APPLICATION PROCEDURES

Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1st Floor. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. TDD Phone Number (713) 837-9471.

An equal opportunity employer